**MINUTES OF THE OPEN SESSION OF THE ORDINARY COUNCIL MEETING OF THE DEVONPORT CITY COUNCIL HELD IN THE ABERDEEN ROOM, LEVEL 2, paranaple centre, 137 ROOKE STREET, DEVONPORT ON MONDAY 25 MAY 2026 COMMENCING AT 5:30 PM**

| Meeting | From | To | Time Occupied |
|---|---|---|---|
| Open Session | 5:30pm | 6:18pm | 48 minutes |
| Closed Session | 6:23pm | 6:55pm | 32 minutes |
| Total | | | 1 hour 20 minutes |

**Present**

Cr A Jarman (Mayor)
Cr S Sheehan (Deputy Mayor)
Cr G Enniss
Cr P Hollister
Cr S Martin OAM
Cr A Moore
Cr L Murphy
Cr D Viney
Cr J Wilczynski

**Council Officers:**

Chief Executive Officer, M Atkins
Deputy Chief Executive Officer, J Griffith
Executive Manager, K Lunson
Executive Manager, M Skirving
Creative Director, G Dobson
Community Services Manager, K Reilly
Infrastructure Manager, J Bellchambers
Finance Manager, N Maggs
Development Services Manager, K Stone
Active Communities Coordinator, W Jago
Strategic Innovation & Data Lead, P Monk
Executive Coordinator, C Jordan

**Audio Recording:** All persons in attendance were advised that it is Council policy to record Council meetings, in accordance with Council's Digital Recording Policy. and that the meeting was being live streamed on YouTube. The digital recording of this meeting will be made available to the public on Council's website for a minimum period of six months.

# 1 APOLOGIES

There were no apologies received.

# 2 DECLARATIONS OF INTEREST

There were no Declarations of Interest.

# 3 PROCEDURAL

## 3.1 CONFIRMATION OF MINUTES

**26/75 RESOLUTION**

MOVED: Cr Viney
SECONDED: Cr Enniss

That the minutes of the Council meeting held on 27 April 2026 as previously circulated be confirmed.

FOR: Cr Enniss, Cr Hollister, Cr Jarman, Cr Martin OAM, Cr Moore, Cr Murphy, Cr Sheehan, Cr Viney and Cr Wilczynski
AGAINST: Nil

CARRIED 9 / 0

## 3.2 PUBLIC QUESTION TIME

### 3.2.1 RESPONSES TO QUESTIONS RAISED AT PRIOR MEETINGS

Nil

### 3.2.2 QUESTIONS ON NOTICE FROM THE PUBLIC

**26/76 RESOLUTION**

MOVED: Cr Moore
SECONDED: Cr Viney

That Council in relation to the correspondence received from Mr Robert (Bob) Vellacott and endorse the response proposed and authorise its release.

FOR: Cr Enniss, Cr Hollister, Cr Jarman, Cr Martin OAM, Cr Moore, Cr Murphy, Cr Sheehan, Cr Viney and Cr Wilczynski
AGAINST: Nil

CARRIED 9 / 0

## 3.2.3 QUESTIONS WITHOUT NOTICE FROM THE PUBLIC

Nil

## 3.3 QUESTIONS FROM COUNCILLORS

## 3.3.1 QUESTIONS ON NOTICE FROM COUNCILLORS

There were no Questions on Notice received from Councillors for the May 2026 Meeting.

## 3.3.2 QUESTIONS WITHOUT NOTICE FROM COUNCILLORS

Nil

## 3.4 NOTICES OF MOTION

Nil

# 4 PLANNING AUTHORITY MATTERS

Nil

# 5 REPORTS

## 5.1 REQUEST FOR PLACEMENT OF COMMEMORATIVE SEAT - RAYMOND (RAY) STANLEY WRIGHT

**26/77 RESOLUTION**

MOVED: Cr Martin OAM
SECONDED: Cr Sheehan

That Council receive and note the application received by Kathryn Neasey (nee Wright) for the placement of a commemorative seat and plaque honouring her father, the late Mr Raymond (Ray) Stanley Wright and notify the applicant that the request be approved for the placement of a seat and plaque located: either on the Mersey River side track and around the Bluff area or on the track out to the Don.

FOR: Cr Enniss, Cr Hollister, Cr Jarman, Cr Martin OAM, Cr Moore, Cr Murphy, Cr Sheehan, Cr Viney and Cr Wilczynski
AGAINST: Nil

CARRIED 9 / 0

## 5.2 UPDATE TO CHIEF EXECUTIVE OFFICER'S DELEGATIONS

**26/78 RESOLUTION**

MOVED: Cr Hollister
SECONDED: Cr Enniss

That Council:

1. pursuant to section 22(1) of the *Local Government Act 1993,* delegate to the Chief Executive Officer, the updated functions and powers contained in the Updated Instrument of Delegation for the Chief Executive Officer (attached); and
2. in accordance with section 64 of the *Act*, authorise the Chief Executive Officer to delegate additional functions and power to Council employees, where required and permitted.

FOR: Cr Enniss, Cr Hollister, Cr Jarman, Cr Martin OAM, Cr Moore, Cr Murphy, Cr Sheehan, Cr Viney and Cr Wilczynski
AGAINST: Nil

CARRIED 9 / 0

## 5.3 MAJOR TRAVELLING EXHIBITION 2027

**26/79 RESOLUTION**

MOVED: Cr Sheehan
SECONDED: Cr Wilczynski

That Council endorse the preferred major travelling exhibition to be presented at the paranaple convention centre in 2027 and:

1. authorise the Chief Executive Officer to execute contractual agreements to secure the exhibition; and
2. plan an appropriate public announcement to maximise marketing potential and adhere to funding guidelines.

FOR: Cr Enniss, Cr Hollister, Cr Jarman, Cr Martin OAM, Cr Moore, Cr Murphy, Cr Sheehan, Cr Viney and Cr Wilczynski
AGAINST: Nil

CARRIED 9 / 0

## 5.4 SPORTS AND RECREATION FACILITIES HIRE POLICY

**26/80 RESOLUTION**

MOVED: Cr Moore
SECONDED: Cr Hollister

That Council adopt the updated Sport and Recreation Facilities Hire Policy to reflect changes to the hire process to come into effect from 1 July 2026.

FOR: Cr Enniss, Cr Hollister, Cr Jarman, Cr Martin OAM, Cr Moore, Cr Murphy, Cr Sheehan, Cr Viney and Cr Wilczynski
AGAINST: Nil

CARRIED 9 / 0

## 5.5 ACTIVE COMMUNITIES SPONSORSHIP AGREEMENTS 2026-27

**26/81 RESOLUTION**

MOVED: Cr Viney
SECONDED: Cr Sheehan

That Council approve the following Sports Event Sponsorship applications:

| | | | |
|---|---|---|---|
| Devonport Triathlon | Atlas Events | 2027/2028/2029 | $40,000 ($35,000 cash, $5,000 in-kind) |
| Devonport Cup | Devonport Junior Soccer Association | 2027/2028/2029 | $25,000 ($10,000 cash, $15,000 in-kind) |
| Devonport Bluff 2 Boat Ramp | Everyday Lions | 2027/2028/2029 | $18,000 ($15,000 cash, $3000 in-kind) |
| Devonport Christmas Carnival | Devonport Athletics Club | 2026/2027/2028 | $12,000 ($7,000 cash, $5,000 in-kind) |
| National Junior Squash Championships | Squash Australia | 2026 | $10,000 ($5,000 cash, $5,000 in-kind) |
| Devonport Pickleball Grand Slam | Devonport Pickleball Club | 2026/2027/2028 | $5,000 ($5,000 in-kind) |
| Schools Triathlon Challenge | Schools Triathlon Challenge | 2026/2027/2028 | $5,000 ($5,000 in-kind) |
| Twilight Club and Mixed Carnival | Devon Netball Association | 2026/2027/2028 | $4,000 ($3,000 cash, $1,000 in-kind) |
| 20k Signature Tournament | Tennis Tasmania | 2026 | $2,500 ($2,500 cash) |
| North West Open | Devonport Table | 2027/2028/2029 | $1,000 |

| | | | |
|---|---|---|---|
| Championships | Tennis Association | | ($1,000 in-kind) |
| Night Light Glow Run | Everyday Lions | 2027/2028 | $18,000 ($15,000 cash, $3,000 in-kind) |

FOR: Cr Enniss, Cr Hollister, Cr Jarman, Cr Martin OAM, Cr Moore, Cr Murphy, Cr Sheehan, Cr Viney and Cr Wilczynski
AGAINST: Nil

CARRIED 9 / 0

## 5.6 ARTIFICIAL INTELLIGENCE STRATEGY 2026 - 2030

**26/82 RESOLUTION**

MOVED: Cr Hollister
SECONDED: Cr Enniss

That Council adopts the *Artificial Intelligence Strategy 2026–2030*; the *Artificial Intelligence Policy* and the *Artificial Intelligence Ethics Principles.*

FOR: Cr Enniss, Cr Hollister, Cr Jarman, Cr Martin OAM, Cr Moore, Cr Murphy, Cr Sheehan, Cr Viney and Cr Wilczynski
AGAINST: Nil

CARRIED 9 / 0

## 5.7 TENDER REPORT CT0394 KELCEY TIER ROAD & MERSEY MAIN ROAD TRAFFIC SIGNALS

**26/83 RESOLUTION**

MOVED: Cr Martin OAM
SECONDED: Cr Sheehan

That Council, in relation to "Project CT0394 Kelcey Tier Road & Mersey Main Road Traffic Signals" and subject to confirmation of Black Spot Program funding increase:

a) award the contract to Treloar Civil & Quarries Pty Ltd for the tendered sum of $1,461,899 (ex GST);

b) note utility costs for Telstra, TasNetworks, TasWater, TasRail and DSG costs for the project are estimated at $207,419 (ex GST);

c) note project design, management and administration costs for the project are estimated at $133,545 (ex GST); and

d) note a construction contingency of $166,932 (ex GST).

FOR: Cr Enniss, Cr Hollister, Cr Jarman, Cr Martin OAM, Cr Moore, Cr Murphy, Cr Sheehan, Cr Viney and Cr Wilczynski
AGAINST: Nil

CARRIED 9 / 0

## 5.8 AQUATIC CENTRE - REPLACEMENT POOL WATER HEATING SYSTEM

**26/84 RESOLUTION**

MOVED: Cr Viney
SECONDED: Cr Martin OAM

That Council receive and note the report regarding the Aquatic Centre replacement of the pool water heating system and support Option 2, upgrading to an Electrified HVAC (Heat Pump) System, subject to negotiating a favourable annual operating cost saving with the facilities commercial operator.

FOR: Cr Enniss, Cr Hollister, Cr Jarman, Cr Martin OAM, Cr Moore, Cr Murphy, Cr Sheehan, Cr Viney and Cr Wilczynski
AGAINST: Nil

CARRIED 9 / 0

# 6 INFORMATION

## 6.1 WORKSHOPS AND BRIEFING SESSIONS HELD SINCE THE LAST COUNCIL MEETING

**26/85 RESOLUTION**

MOVED: Cr Viney
SECONDED: Cr Wilczynski

That the report advising of Workshop Sessions held since the last Council meeting be received and the information noted.

FOR: Cr Enniss, Cr Hollister, Cr Jarman, Cr Martin OAM, Cr Moore, Cr Murphy, Cr Sheehan, Cr Viney and Cr Wilczynski
AGAINST: Nil

CARRIED 9 / 0

## 6.2 MAYOR'S REPORT

**26/86 RESOLUTION**

MOVED: Cr Sheehan
SECONDED: Cr Wilczynski

That the Mayor's Monthly Report be received and noted.

FOR: Cr Enniss, Cr Hollister, Cr Jarman, Cr Martin OAM, Cr Moore, Cr Murphy, Cr Sheehan, Cr Viney and Cr Wilczynski
AGAINST: Nil

CARRIED 9 / 0

## 6.3 CEO'S REPORT

**26/87 RESOLUTION**

MOVED: Cr Wilczynski
SECONDED: Cr Hollister

That the Chief Executive Officer's Report be received and noted.

FOR: Cr Enniss, Cr Hollister, Cr Jarman, Cr Martin OAM, Cr Moore, Cr Murphy, Cr Sheehan, Cr Viney and Cr Wilczynski
AGAINST: Nil

CARRIED 9 / 0

## 6.4 MONTHLY OPERATIONAL REPORT - APRIL 2026

**26/88 RESOLUTION**

MOVED: Cr Viney
SECONDED: Cr Hollister

That Council receive and note the Monthly Operational Report for the period ending 30 April 2026.

FOR: Cr Enniss, Cr Hollister, Cr Jarman, Cr Martin OAM, Cr Moore, Cr Murphy, Cr Sheehan, Cr Viney and Cr Wilczynski
AGAINST: Nil

CARRIED 9 / 0

# 7 CLOSED SESSION

**26/89 RESOLUTION**

MOVED: Cr Martin OAM
SECONDED: Cr Wilczynski

That in accordance with Regulation 17 of the *Local Government (Meeting Procedures) Regulations 2025*, the following be dealt with in Closed Session.

| Item No | Matter | *Local Government (Meeting Procedures) Regulations 2025* Reference |
|---|---|---|
| 3.1 | Confirmation of Closed Minutes – Council Meeting – 27 April 2027 | 17(2)(h) |
| 3.2 | Requests and Notifications for Leave of Absence or Parental Leave | 17(2)(i); 17(2)(j) |
| 4.1 | Confidential Attachments | 17(2)(d); 17(2)(h) |
| 5.1 | Place and Brand Identity Insights Report | 17(2)(h) |
| 5.2 | Tenancy 4 – Market Square Pavilion – Proposed Lease | 17(2)(c) |
| 5.3 | 21 Oldaker Street Lease | 17(2)(g) |
| 5.4 | Don Service Road | 17(2)(k) |

FOR: Cr Enniss, Cr Hollister, Cr Jarman, Cr Martin OAM, Cr Moore, Cr Murphy, Cr Sheehan, Cr Viney and Cr Wilczynski
AGAINST: Nil

CARRIED 9 / 0

**The Mayor adjourned the meeting at 6:18pm to reconvene in Closed Session at 6:23pm.**

**The Council moved out Closed Session at 6:55pm.**

**Council resumed in open session at 6:55pm.**

The Closed Session of Council having met and dealt with its business resolved to report that it had determined the following:

| Item No | Matter | Outcome |
|---|---|---|
| 3.1 | Confirmation of Closed Minutes – Council Meeting – 27 April 2026 | Confirmed |
| 3.2 | Applications and Notifications for Leave of Absence or Parental Leave | Nil |
| 4.1 | Confidential Attachments | Noted |
| 5.1 | Place and Brand Identity Insights Report | Received and noted |
| 5.2 | Tenancy 4 – Market Square Pavilion – Proposed Lease | Approved to progress |
| 5.3 | 21 Oldaker Street Lease | Approved to progress |
| 5.4 | Don Service Road | Received and noted |

# 8 CLOSURE

**There being no further business on the agenda the Mayor declared the meeting closed at 6:55pm.**

Confirmed : Minutes confirmed 22 June 2026 - MIN 26/98 Refers

Chairperson - Mayor Alison Jarman